

# *Southern Indiana Stormwater Advisory Committee*



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## **Qualified Professional Inspector Frequently Asked Questions**

### **The Examination**

Those interested in taking the examination prior to the one day course can do so on-line or by a paper examination. If the individual passes the test, participation in the one day course is not required. The cost to take the examination is \$250.00. However, if the individual does not pass the test, then attendance at the one-day course is mandatory along with a \$250.00 registration fee. Upon completion of the one-day course, the individual can take the examination.

### **The Course**

The one day training course is designed to assist developers, contractors, governmental agencies and stormwater coordinators to comply with Rule 5. Students will be provided in the information required to properly inspect construction sites, document inspections, and coordinate with necessary parties.

The Course begins with registration at 8:00 a.m. with classwork starting at 8:30 a.m. Lunch and refreshments will be provided on-site. The course will end at 4:00 p.m.

The testing process will include 50 questions and will be based upon the course materials. Individuals must correctly answer 75 percent of the questions in order to pass and receive a qualification certificate. Should the student fail the exam, the student will be permitted one re-take at another time. Should a student fail the exam twice, the student will be required to re-take the one-day training course.

### **Course Fees**

The fee to take the course and examination is \$250.00. This fee includes lunch and refreshments. Payment must be received prior to the course. Only checks will be accepted.

### **Class Size**

The class is limited to 40 individuals per site. The class will be cancelled if less than 15 are enrolled 48 hours in advance of the course. A waitlist will be maintained and additional courses added as needed. If there are any changes, the registered individual will be contacted immediately so adjustments can be made. Do not show up for training without preregistering. You will not be admitted if the class size is at capacity.

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## **Course Confirmation/Cancellation**

An invoice/receipt will be sent to each participant upon receipt of the registration. A confirmation letter and directions will be mailed two weeks prior to the course. If registered and cannot attend, Stantec Consulting Services (Rob Huckaby, 812-285-4060) must be notified at least three business days prior to the workshop. If Stantec does not receive this advance notice, the participant will be charged the entire registration fee. Note that course dates and locations are subject to change. If there are any changes, the registered participant will be contacted immediately so adjustments can be made.

## **The Role of the Qualified Inspector on the Construction Site**

Inspectors are responsible for reviewing on-site activities for compliance with permit conditions and applicable regulations. Inspectors should either have day to day operational control of the site including the ability to commit resources (equipment and labor) or should communicate often with those who do. Inspectors must be able to read and understand applicable site plans. Inspectors must have the knowledge to determine the appropriate installation, maintenance, and effectiveness of all Best Management Practices in use. Inspectors are typically responsible for insuring that good housekeeping measures are followed and documenting Best Management Practices Plan modifications, inspections, and maintenance. Inspectors are not called upon for engineering decisions regarding design. Inspectors should be able to communicate effectively with owners, contractors and plan preparers.

## **Duration of the registration**

The registration is effective for three years. It is the responsibility of the Qualified Professional to register for the examination or one-day course prior to the expiration of the current **registration**.